

Worship Planning Worksheet

Date: _____

- ✎ **Sermon Information** (topic, scripture, summary)

- ✎ **Other theme or emphasis**

- ✎ **Drama or other feature**

- ✎ **Baptism, Lord's Supper, or other additions**

- ✎ **Special Music** (Choir, praise team, solo, instrumental, etc.)

- ✎ **Congregational Music** (list songs God has placed on your heart this week or your pastor has requested, include the keys they are in. Also note any new songs that need to be repeated from previous weeks)

- ✎ List **additional congregational songs** that are possibilities and their keys

Worship Service Plan

Date: _____

REVIEW: (Other elements of worship may fall between music sets)

UPBEAT PRAISE: 2-4 SONGS.

Begin with horizontal music (invitation phase) or songs that talk “about” God instead of “to” God. After one or two horizontal songs, transition to upbeat vertical songs (engagement phase).

MID TEMPO PRAISE: 1-3 SONGS.

These songs start shifting the congregation's attention directly to God (exaltation phase), slowing them down and getting them ready for the adoration phase.

ADORATION: 1-4 SONGS.

The congregation begins to sing directly to God (adoration & intimacy phase), enjoying His presence. Intimate worship songs are used here.

OPTIONAL PRAISE SET FINALE: 1 SONG.

To conclude your worship time (closeout), lead the congregation gently out of the adoration phase. Choose a song that can end big, but start it out quietly.

<SERMON USUALLY COMES HERE>

INVITATION/CLOSING SONG(S)